

Room Hire Rates

Room	Hourly rate	Half Day (4 hrs)	Full day (8hrs)
Meeting Room 6 people max	£12	£36	£60
Both Meeting Rooms 12 people max	£18	£50	£85
Single Hall 20 people	£20	£60	£100
Two Halls	£40	£120	£160
Three Halls	£50	£150	£200
IT Suite 12 Stations	£15	£55	£100

Normal Opening Hours are Mon – Fri 0845 – 1700

Earlier access can be arranged from 0800hrs for an additional fee of £25– please note this should be requested at the time of booking.

Catering can be arranged for all events for an additional charge

Consideration can be given to organisations use of Servery Kitchen to provide their own catering. A charge of £20.00 for Kitchen would apply.

There will be a £10 booking fee for partners booking a room/hall midweek for a non-sensory related meeting

Weekend bookings will be subject to an additional charge for caretaker costs.

Partners will be required to pay for weekend room bookings – a 25% discount will apply

Organisations relating to Sensory Impairment will receive a 25% discount on room hire.

Equipment Hire

Flip Chart . TV/DVD . Data Projector. IT Station (12)	£5 each item
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Sensory Room Hire

Room	Hourly rate
Forth Valley Residents - Single Service User	£5
Non Forth Valley Residents	£7.50
Multiple Service Users - Maximum 3 per hour	£10

Forth Valley Sensory Centre, Redbrae Road, Camelon Tel 01324 590888

Reviewed 29 September 2017